

MANAGER'S , LIST - Visual proof of Drivers License or State I.D. & Social Security # ☐ YES ☐ NO

|                                            |  |                    |  |              |  |              |  |                |  |
|--------------------------------------------|--|--------------------|--|--------------|--|--------------|--|----------------|--|
| MANAGEMENT CO.                             |  | COMMUNITY NAME     |  | CONTACT NAME |  | TELEPHONE #  |  | FAX #          |  |
| <input type="checkbox"/> CO-SIGNER         |  | Affinity Group Inc |  | PM #         |  | Tim          |  | (503) 412-2404 |  |
| <input type="checkbox"/> W/ CURRENT TENANT |  |                    |  |              |  |              |  | (503) 699-7178 |  |
| <input type="checkbox"/> MOVE IN SPECIAL   |  |                    |  |              |  |              |  |                |  |
| <input type="checkbox"/> OTHER             |  |                    |  |              |  |              |  |                |  |
| APARTMENT #                                |  |                    |  | RENT \$      |  | MOVE IN DATE |  |                |  |

APPLICATION TO RENT

|                                   |  |       |        |           |                                                                               |                                                                                     |                                                                                             |  |
|-----------------------------------|--|-------|--------|-----------|-------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--|
| APPLICANT'S Last Name             |  | First | Middle | Birthdate | Driver's License # and State                                                  |                                                                                     | Soc. Sec. #                                                                                 |  |
| SPOUSE'S Last Name                |  | First | Middle | Birthdate | Driver's License # and State                                                  |                                                                                     | Soc. Sec. #                                                                                 |  |
| Names and ages of other occupants |  |       |        |           | Do you have pets?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Do you have a waterbed?<br><input type="checkbox"/> Yes <input type="checkbox"/> No | Do you have waterbed insurance?<br><input type="checkbox"/> Yes <input type="checkbox"/> No |  |

CURRENT RESIDENCE

|                                                                                                                                                                              |  |  |  |      |       |     |                                   |                                                               |              |                             |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|------|-------|-----|-----------------------------------|---------------------------------------------------------------|--------------|-----------------------------|
| APPLICANT'S Present Street Address (include apt #)                                                                                                                           |  |  |  | City | State | Zip | Move-In Date<br>____ Mo. ____ Yr. | <input type="checkbox"/> OWN<br><input type="checkbox"/> RENT | Phone<br>( ) | Monthly Payment<br>\$       |
| Name of <input type="checkbox"/> Present Landlord <input type="checkbox"/> Mortgage Co. <input type="checkbox"/> Apartment Community <input type="checkbox"/> Other(Specify) |  |  |  |      |       |     |                                   | Landlord Day Phone<br>( )                                     |              | Landlord Night Phone<br>( ) |
| Why are you vacating your current residence?                                                                                                                                 |  |  |  |      |       |     |                                   |                                                               |              |                             |

PREVIOUS RESIDENCE

|                                                                                                                                                                               |  |  |  |      |       |     |                                   |                                    |                                                               |                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--|--|------|-------|-----|-----------------------------------|------------------------------------|---------------------------------------------------------------|-----------------------|
| APPLICANT'S Previous Street Address (include apt #)                                                                                                                           |  |  |  | City | State | Zip | Move-In Date<br>____ Mo. ____ Yr. | Move-Out Date<br>____ Mo. ____ Yr. | <input type="checkbox"/> OWN<br><input type="checkbox"/> RENT | Monthly Payment<br>\$ |
| Name of <input type="checkbox"/> Previous Landlord <input type="checkbox"/> Mortgage Co. <input type="checkbox"/> Apartment Community <input type="checkbox"/> Other(Specify) |  |  |  |      |       |     | Landlord Day Phone<br>( )         |                                    | Landlord Night Phone<br>( )                                   |                       |
| SPOUSE'S Previous Street Address (include apt #)                                                                                                                              |  |  |  | City | State | Zip | Move-In Date<br>____ Mo. ____ Yr. | Move-Out Date<br>____ Mo. ____ Yr. | <input type="checkbox"/> OWN<br><input type="checkbox"/> RENT | Monthly Payment<br>\$ |
| Name of <input type="checkbox"/> Previous Landlord <input type="checkbox"/> Mortgage Co. <input type="checkbox"/> Apartment Community <input type="checkbox"/> Other(Specify) |  |  |  |      |       |     | Landlord Day Phone<br>( )         |                                    | Landlord Night Phone<br>( )                                   |                       |

EMPLOYMENT HISTORY

|                               |  |        |           |                           |       |        |              |                                |                                                                      |
|-------------------------------|--|--------|-----------|---------------------------|-------|--------|--------------|--------------------------------|----------------------------------------------------------------------|
| APPLICANT Employed By         |  |        |           | Supervisor's Name / C. O. |       |        |              | Hire Date<br>____ Mo. ____ Yr. |                                                                      |
| Address                       |  |        |           | City                      | State | Zip    | Phone<br>( ) | Position Held                  | Salary per <input type="checkbox"/> Mo. <input type="checkbox"/> Hr. |
| APPLICANT Previous Employment |  |        |           | Supervisor's Name / C. O. |       |        |              | Hire & Term. Dates             |                                                                      |
| Address                       |  |        |           | City                      | State | Zip    | Phone<br>( ) | Position Held                  | Salary per <input type="checkbox"/> Mo. <input type="checkbox"/> Hr. |
| SPOUSE Employed By            |  |        |           | Supervisor's Name / C. O. |       |        |              | Hire Date<br>____ Mo. ____ Yr. |                                                                      |
| Address                       |  |        |           | City                      | State | Zip    | Phone<br>( ) | Position Held                  | Salary per <input type="checkbox"/> Mo. <input type="checkbox"/> Hr. |
| ADDITIONAL INCOME SOURCE      |  | Amount | Frequency | ADDITIONAL INCOME SOURCE  |       | Amount | Frequency    |                                |                                                                      |

CREDIT & LOAN REFERENCES

|                          |  |               |        |                       |                       |                   |               |                    |                       |
|--------------------------|--|---------------|--------|-----------------------|-----------------------|-------------------|---------------|--------------------|-----------------------|
| Auto #1(Make & Model)    |  | License Plate | State  | Monthly Payment<br>\$ | Auto #2(Make & Model) |                   | License Plate | State              | Monthly Payment<br>\$ |
| Bank or Savings and Loan |  |               | Branch |                       |                       | Savings Account # |               | Checking Account # |                       |

ADDITIONAL INFORMATION

|                                                                                                                                                          |  |              |         |  |              |       |           |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------|---------|--|--------------|-------|-----------|--------------|
| Name of APPLICANT'S Nearest Relative                                                                                                                     |  | Relationship | Address |  | City         | State | Zip       | Phone<br>( ) |
| Name of SPOUSE'S Nearest Relative                                                                                                                        |  | Relationship | Address |  | City         | State | Zip       | Phone<br>( ) |
| Emergency Contact                                                                                                                                        |  | Relationship | Address |  | City         | State | Zip       | Phone<br>( ) |
| Personal Reference                                                                                                                                       |  | Relationship | Address |  | City         | State | Zip       | Phone<br>( ) |
| Have you <b>ever</b> filed for bankruptcy?                                                                                                               |  |              |         |  | Describe:    |       |           |              |
| Applicant <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ Spouse <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ |  |              |         |  |              |       |           |              |
| Has an eviction <b>ever</b> been filed against you?                                                                                                      |  |              |         |  | State/County |       | Describe: |              |
| Applicant <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ Spouse <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ |  |              |         |  |              |       |           |              |
| Have you <b>ever</b> pleaded guilty to, been convicted of, or have pending against you, a criminal charge?                                               |  |              |         |  | State/County |       | Describe: |              |
| Applicant <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ Spouse <input type="checkbox"/> Yes <input type="checkbox"/> No Date _____ |  |              |         |  |              |       |           |              |

Affinity Group, Inc.. 4800 Meadows Rd.. Ste 300. Lake Oswego. OR 97035  
NON-REFUNDABLE APPLICATION FEE \$55.00

In compliance with State and Federal laws, this is to inform you that an investigation involving the statements made regarding your rental application with this landlord is being initiated. You have the right to dispute the information reported. Direct inquiries to Bemrose Consulting. All or part of the above information may be made available to other services unless this box ☐ is checked. I/We certify that to the best of my knowledge all statements are true and complete. I/We further authorize Bemrose Consulting to obtain credit reports, character reports, verification of rental, employment, and criminal history as necessary to verify all information put forth in the above referenced application process. False, fraudulent, or misleading information may be grounds for denial of tenancy or subsequent eviction.

|              |              |             |                                                                                                            |
|--------------|--------------|-------------|------------------------------------------------------------------------------------------------------------|
| Signed _____ | Signed _____ | Dated _____ | I am aware that an incomplete application causes a delay in processing and may result in denial of tenancy |
| Applicant    | Spouse       |             |                                                                                                            |
| Signed _____ | Title _____  | Dated _____ |                                                                                                            |
| Landlord     |              |             |                                                                                                            |

## **APPLICANT SCREENING DISCLOSURE AND OCCUPANCY POLICY**

Affinity Group Inc. complies with all applicable State and Federal Fair Housing Guidelines. No applicant shall be discriminated against because of race, color, sex, marital status, source of income, familial status, religion or national origin.

### **OCCUPANCY POLICY**

At all times for all properties managed by Affinity Group Inc. there shall be a maximum occupancy limit of two designated occupants per studio unit and two designated occupants per dwelling bedroom, or the maximum occupancy rating set by applicable fire codes and housing codes for the jurisdiction in which the real property is located, whichever is less.

### **SCREENING CRITERIA**

#### **DURATION OF CURRENT EMPLOYMENT**

Applicant(s) should possess uninterrupted employment tenure of at least one year. Applicants will be required to demonstrate proof of employment history through employer verification and/or with copies of tax returns, IRS forms 1099 or W-2 wage statements.

#### **INCOME REQUIREMENTS**

The verifiable gross income of the applicant(s) must be at least 200% of the specified monthly rental rate.

#### **PRIOR RENTAL HISTORY**

Applicant(s) should possess a minimum of one year of continuous positive rental history. All applicants will be required to demonstrate proof of rental history with complete information regarding current and past tenancy relationships.

#### **CREDIT HISTORY**

Applicants must demonstrate credit worthiness with no negative credit history and an acceptable credit rating at the discretion of the property owner and/or the property manager showing all accounts current and paid. A bankruptcy will result in a denial of tenancy unless there has been a post-petition showing of three years or more of accounts current and paid, also subject to property owner discretion and consent and/or property manager discretion and consent or denial.

#### **MISCELLANEOUS**

Home-based business activity and occupations will not be allowed in rental dwellings without prior written approval of Affinity Group Inc.

Failure to meet any one of the preceding criteria for tenancy or any derogatory information discovered relating to the proceeding criteria for tenancy or any derogatory information discovered relating to the proceeding criteria may result in the denial of tenancy. In some cases, however, the following options may be available to the applicant at the discretion of Affinity Group Inc., to cure an otherwise unacceptable application:

- The applicant may provide an acceptable co-signer (additional financial responsible party) who can meet the employment, credit other screening criteria; and/or
- Payment by the applicant at move-in of an increased security deposit amount to be determined by the property manager and/or the property owner.

#### **REASONS FOR IMMEDIATE DENIAL**

- Providing information on the rental application that is false, misleading or inaccurate.
- Any negative rental history reference of any kind, late payments, unpaid balances, or history of eviction or event of forcible entry and detainer (FED) concerning any prior or current tenancy.
- Any conviction for any criminal activity at the discretion of the property owner and/or the property manager, including misdemeanors, felonies, drug related, theft, molestation, and violent crimes of any kind.
- Any applicant whose tenancy could potentially constitute a threat to the health, safety, and/or peaceful enjoyment of other tenants, neighbors, and other individuals or whose residency could result in any disruption or harm to others.
- Any applicant who is not of legal age or legally competent to enter into a binding contract, rental or lease agreement.

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***Applicant***

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***Date***

---

***Applicant***

---

***Date***

# ***Affinity Group Incorporated***

(503) 412-2404

(503) 699-7178, Facsimile

Affinity Group, Inc., 4800 Meadows Rd., Ste 300, Lake Oswego, OR 97035

## **APPLICANT SCREENING DISCLOSURE**

Applicant(s) Name: \_\_\_\_\_ Date: \_\_\_\_\_

Rental Property Address: \_\_\_\_\_

1. The applicant will pay an application-screening fee of ~~\$55.00~~ when the rental application is submitted to the Property Manager/Landlord. Applicant must pay screening fee by money order or cashiers check.
2. The applicant-screening fee is used by the Property Manager/Landlord for obtaining information regarding the Applicant for the purpose of processing the application.
3. The applicant-screening fee will be charged on the joint or separate status of the applicant credit; in other words, if your credit is recorded jointly with co-applicant then there is only one applicant-screening fee.
4. The applicant screening charge is:
  - Non-refundable. The applicant screening fee will be refunded if the Property Manager/Landlord does not screen your application or fills the vacancy prior to screening your application.
5. The applicant screening will be processed by:
  - Bemrose Consulting,
6. The following will be obtained as part of the applicant screening process:
  - A consumer credit report from:
    1. CBI Equifax, PO Box 740241, Atlanta, GA 30374
    2. Trans Union Corp., PO Box 7000, N. Olmstead, OH 44070
    3. TRW, PO Box 2350, Chatsworth, CA 91313
    4. Any other Credit Reporting Bureau as necessary
  - Verification of tenancy information from current and previous Property Manager/Landlords.
  - Verification of income as provided on rental application.
  - Verification of current and previous employment
  - Personal reference checks
  - Consideration of other non-discriminatory information

If your application is denied based in whole or in part upon information received from a tenant screening service or consumer credit reporting agency report, you shall be notified of that fact by telephone. You will also be notified of the name and address of the service or agency if it differs from what is hereby disclosed.

\_\_\_\_\_  
Applicant                      Date

\_\_\_\_\_  
Applicant                      Date

# ***Affinity Group Incorporated***

(503) 412-2404

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Affinity Group, Inc., 4800 Meadows Rd., Ste 300, Lake Oswego, OR 97035

## **APPLICANT/TENANT ID VERIFICATION**

Tenant/Applicant Name: \_\_\_\_\_ PM#: \_\_\_\_\_

Address: \_\_\_\_\_

**Driver License/State ID Card:** (Photocopy below)

**Social Security:** (Photocopy below)

Birth date: \_\_\_\_\_ Verified by: \_\_\_\_\_ (agent initials)

- Photocopies are unavailable, but I have visually checked the Tenant/Applicant ID and it matches the information provided on the application.

Agents Name: \_\_\_\_\_ Date: \_\_\_\_\_